

**ITEM # 1** The Chairman, Lynne Gregory, called the meeting to order at 7:30 P.M., on Thursday November 8, 2001.

**ITEM # 2<sup>3/4</sup> ROLL CALL**      **PRESENT:** David Cloyd  
Margaret Gaffney  
Lynne Gregory  
Nancy Wheeler  
Michael Gladysz (Student Representative)

**STAFF:** Brian Stoutenburg, Library Director

Motioned by Wheeler  
Supported by Gaffney

MOVED TO EXCUSE FERN NELSEN.

Yeas:            4 — Ayes. Cloyd, Gaffney, Gregory, Wheeler

**ITEM # 3    APPROVAL OF MINUTES OF MEETING OF OCTOBER 11, 2001.**

Motioned by Cloyd  
Supported by Wheeler

MOVED, TO APPROVE THE MINUTES OF THE MEETING OF OCTOBER 11, 2001 AS WRITTEN.

Yeas:            4 — Ayes. Cloyd, Gaffney, Gregory, Wheeler

**ITEM # 4    APPROVAL OF AGENDA.**

Motioned by Gaffney to approve agenda.  
Supported by Cloyd

Yeas:            4 — Ayes. Cloyd, Gaffney, Gregory, Wheeler

MOVED, TO APPROVE AGENDA CARRIED.

**ITEM #5 <sup>3/4</sup> POSTPONED ITEMS <sup>3/4</sup> None.**

**ITEM #6A <sup>3/4</sup> DISCUSSION OF SPACE REORGANIZATION.** Work continues slowly. The mechanical and electrical work is to be completed shortly. The painting has been

completed and the doors have been hung. Staging the furnishings and carpeting is being planned. Library Design Associates, Inc. will be working on traffic flow issues in our lobby as well as the design of a new Circulation Desk that the Friends will pay for.

#### **ITEM #6B <sup>3</sup>/<sub>4</sub> APPROVAL OF LIBRARY BOARD MEETING DATES.**

Motioned by Wheeler to approve Library Board Meeting Dates for 2002.  
Supported by Cloyd.

Yeas: 4 — Ayes. Cloyd, Gaffney, Gregory, Wheeler

MOVED TO APPROVE LIBRARY BOARD MEETING DATES FOR 2002 CARRIED.

#### **ITEM #7 <sup>3</sup>/<sub>4</sub> REPORT AND COMMUNICATIONS**

**Director's report.** The Director's Report is attached.

**Board Member comments.** Cloyd suggested that a reference Librarian show iBistro to the Board at the next meeting. Wheeler would like to discuss ways in which to bring the Historical entities closer together with the Library Board. Gaffney suggested that perhaps the Friends of the Library could purchase an original work by Troy artist, Glen Michaels for the renovated library.

**Suburban Library Cooperative.** Tammy Turgeon, SLC Director is available to come to talk with the Board. Gregory will set up. An SLC directory was distributed. Sirsi is developing an action plan to deal with problems. The formal contract between SLC and MCL was presented to SLC Board. SLC Board reviewed the ByLaws and a centralized purchasing policy. A Grievance Policy and a Jury Duty Policy was being worked on. Bob Karas is the new Chairman of SLC with Peg LaMonte as Vice-Chairman and Lynne Gregory as Secretary.

**Friends of the Troy Public Library.** No report.

**Monthly Reports (October).** Circulation for the month of October compared with the same time period a year ago showed an increase of 20.0%. There was an increase in Patron visits by 11.8%. Program attendance was up 10.2%, and the number of library programs offered was up 56.3%

**Staff Changes.** NEW EMPLOYEES: Sangeeta Varma , Page.  
RESIGNATION: Karen Turk, Library Aide.

**Gifts.** Four gifts in the amount of \$90.00 were received.

**Informational Items.** November TPL Calendar

**Contacts and Correspondence.** 18 written comments from the public were noted.

**Public Participation.** There was no public participation.

The Library Advisory Board meeting adjourned at 8:30 P.M.

Respectively submitted,

Brian Stoutenburg  
Library Director